

**UNIVERSITY OF MEDICAL SCIENCES, ONDO, LAJE ROAD, ONDO, ONDO STATE**

**Student Affairs Division**



**APPLICATION FOR HOSTEL ACCOMMODATION**

Accommodation to the University Hall of Residence is on first come first serve basis. However, a pre-condition for acquiring hostel accommodation is for applicant to undertake to comply with all regulations and consent to any disciplinary action warranted by breach of the regulations

**APPLICATION FORM (TO BE COMPLETED IN DUPLICATE)**

Student Particulars: Name:.....  
Matriculation No:..... Faculty:.....  
Department:..... Phone no.....  
Date of Birth:..... Place of Birth:.....  
State of Origin:..... L.G.A:.....  
GSM No:..... Blood Group:.....  
State known illness (if any):.....  
Parent/Guardian name:.....  
Parent/Guardian name GSM No:.....

**FOR OFFICE USE ONLY**

Application Approved / Not Approved Payment Receipt No:.....  
Amount Paid:..... Date:.....  
Hall Accommodated:..... Block:.....  
Room:..... Signature of Hall Manager:.....  
Date:.....  
Approval of the Dean of Student:..... Date:.....

**MALE /FEMALE HOSTEL ROOM ALLOCATION UNDERTAKING & AGREEMENT FORM**

(To be signed by Parent/Guardian of Student)

PARTICULARS OF APPLICANT Name:.....

Registration No:..... Programme:.....

Level:.....Session:..... Hall:..... Block:.....

Room No:..... GSM No:.....

Faculty:..... Department:.....

**PARTICULARS OF PARENT/GUARDIAN**

Name of Parent/Guardian:..... GSM No:.....

Contact Address:.....

**RULES AND REGULATIONS GUIDING THE ALLOCATION OF FEMALE HOSTEL ACCOMMODATION**

**1.0 GENERAL BEHAVIOUR & DISCIPLINE**

- a) University hall accommodation is not a right to students but a privilege. Students should therefore not take it for granted that they must be provided with accommodation.
- b) Only students duly registered for the session are eligible for allocation of bed space. Any student found occupying an illegal bed space or squatting at any point in time would be ejected and made to face disciplinary action.
- c) Room allocation once made cannot be altered and no student given a bed space shall allow another person to share or utilize their space without the authority of the Student Affairs.
- d) Student is not allowed to lease, sublet or enter into any form of agreement, trading or exchange of bed space allocated to him.
- e) Bed space allocated to student must be occupied immediately. Any allocated bed space found unoccupied for the period of two (2) weeks from the date of allocation and without any authorized permission shall be revoked.
- f) Bed, mattress and any other facility of the University where provided to student must be put into proper use for which they are meant. The University reserve the right to withdraw such facility without notice if found vandalized.
- g) Any damage done to facilities provided in individual room, the entire occupants of the room shall be surcharged. This, depending on the degree of damage could lead to revoking of the room.
- h) Any damage done to facilities provided in a block of hostel, the entire occupants of the block shall be surcharged.
- i) All visitors to the hostel including the parents/guardian will have to make necessary entries in the visitors' book available at the hostel entrance
- j) Possession, sale, distribution or consumption of alcoholic beverages, tobacco, contraband drugs, and a toxic or hazardous material is strictly forbidden in the Hostel and the University at large.
- k) Possession, sale, distribution or use of any form of firearms, explosive devices or any harmful material is strictly forbidden in the Hostel. Violation of this provision shall attract legal prosecution.
- l) Physical combat or any form of physical assault on personality is not permitted. Violation of this attracts revoking of bed space, expulsion from the University
- m) Cultism and cult related activities are strictly forbidden.
- n) Pasting of posters, bills, flyers and any form of writing or defacing the hostel is not permitted.
- o) Noise level should be kept low to allow others their right to comfort.
- q) Any activity that is not in the interest of the academic and welfare pursuit of the students is not permitted.
- r) Any strange or unaccepted behavior of a room-mate must be reported to the Hall Administrator.

**2.0 HOSTEL MAINTENANCE**

- a) All electrical appliances must be switched off when not in use.
- b) Furniture, electronics, and all other facilities provided must not be transferred to any other locations other than where they were positioned.
- c) Cooking inside the room is not permitted. Students must use the space provided for cooking in each hostel. Violation of this provision attracts seizure of cooking utensils or revoking of bed space or both.
- d) Students are responsible for keeping their rooms, common rooms, lavatories, and general environment clean and tidy at all times. Refuse must be disposed off appropriately to the designated locations.
- e) Students residing in each hall must participate in any organized sanitation exercise.
- f) The Hall Administrator reserves the right to make spot checks in the hostel without prior notice to the students. However, the right to privacy and dignity of the students should not be violated.
- g) The University authority reserves the right to relocate student to other hostel block whenever the need arises.

**3.0 SECURITY**

- a) Students are required to lock their valuables in the spaces provided in the room. The University does not accept any responsibility for any loss or damage to student’s property within and outside the halls of residence.
- b) All personal properties must be registered with the hostel security before taking them into the hostel.
- c) Students vacating the rooms must remove all their personal properties and hand over keys to the Hall Administrator before departing on each vacation.
- d) Any student who observed his room-mate is missing for some time should report to the Hall Administrator. This is to enable the relevant authority take adequate action
- e) Non-hostel residents and visitors are not permitted into the hostel. Visitors are allowed only into the common room.
- f) Female visitors (including the University students) are not allowed into the male hostel.
- g) Male visitors (including the University students) are not allowed into the female hostel.
- g) Pets or any kind of animals are not allowed in the hostel.
- h) Any violation of the above provisions shall be made to and made to face disciplinary action.

I ..... do hereby solemnly declare that I have read and understood all the rules and regulations listed above and will abide by them and any other regulation that may be reviewed by the University authorities.

Student Signature..... Date.....

**ATTESTATION**

It is in agreement with all the above conditions that I .....

Parent/Guardian of ..... Registration No .....

Certify that my child will respect and comply with the University rules and regulations governing the allotment of accommodation. Any act of indiscipline, deviation and non-conformity or rudeness to the established rules and regulations renders the offer Null and Void.

Parent/Guardian Signature ..... Date .....

Name of witness .....

Address ..... GSM No .....

Signature ..... Date .....