



**UNIVERSITY OF MEDICAL SCIENCES
LAJE ROAD, ONDO CITY, ONDO STATE.
INVITATION TO TENDER**

1.0 PREAMBLE

University Of Medical Sciences, Laje Road, Ondo City invites interested competent and reputable registered Contractors to apply for Tender and submit the required information as well as comply with all other pre-requisites of the Tender criteria as listed below for the following:-

LOT 1---- VICE- CHANCELLOR’S OFFICE (OFFICE FURNITURE)

LOT 2-----DEPUTY VICE-CHANCELLOR’S OFFICE (OFFICE FURNITURE)

LOT 3-----REGISTRY/BURSARY OFFICES (OFFICE FURNITURE)

LOT 4----- ADMINISTRATIVE BLOCK (OFFICE EQUIPMENT)

LOT 5----- ADMINISTRATIVE BLOCK (OFFICE EQUIPMENT)

LOT 6-----ADMINISTRATIVE BLOCK (OFFICE EQUIPMENT)

LOT 7-----ADMINISTRATIVE BLOCK (OFFICE EQUIPMENT)

LOT 8-----LABORATORY EQUIPMENT (PHYSIOTHERAPY)

LOT 9-----LABORATORY EQUIPMENT (PHYSIOTHERAPY)

2.0 TENDER CRITERIA

Interested bidders are required to submit all the underlisted verifiable documents:-

1. **Evidence** of registration with corporate affairs commission.
2. Certified true copy of memorandum and articles of association of the company.
3. Evidence of Tax Clearance Certificate for the last three years
4. Company audited account in the last three years by a qualified firm with stamp.
5. Copy of VAT registration certificate
6. Evidence of registration as a contractor with the University.
7. Evidence of compliance with Pension Reform Act, 2014.(Expires Dec.2018)
8. Evidence of Registration with Industrial Training Fund (ITF)
9. Copy of Nigeria Social Insurance Trust Fund Certificate(NSITF 2018)
- 10.Evidence of Bank statement from a Reputable Bank for the past Twelve month.

- 11.Reference from a Reputable Bank.
- 12.Verified evidence of similar jobs successfully executed or been executed within the last three years including type, cost, location and evidence of award and completion.
- 13.Company registered address, functional contact address, GSM phone numbers and email address.
- 14.Original copies of document shall be requested to be available for sighting whenever required.
- 15.A sworn affidavit indicating whether any current officer of the UNIVERSITY OF MEDICAL SCIENCES(UNIMED) is a former or present Director , Shareholder or has any pecuniary interest in the company.
- 16.Evidence of payment of non-refundable Tender fees of #5000 per LOT made payable to:Unimed Revenue Account, First Bank Nigeria Plc , Account Number:2028751997.

3.0 GENERAL INFORMATION

Interested Contractors should make payment to the Bank and present the teller to cash office, Bursary Department for onward processing before submission of the bids to the University as from 19th of February, 2018.

- 3.1 All enquiries regarding to this advertisement should be directed to the Ag.Registrar ,UNIVERSITY OF MEDICAL SCIENCES, ONDO CITY, ONDO STATE , NIGERIA.(UNIMED)

4.0 SUBMISSION

Each submission for Tender should be in a sealed envelope in duplicate and identified with the bid reference LOT Number at the top left hand corner marked – TENDER FOR LOT (Specify the LOT). Each submission should be delivered by hand or courier service to reach the Ag.Registrar UNIVERSITY OF MEDICAL SCIENCES, LAJE ROAD ,ONDO not later than 9am, 26th of February, 2018.

Please log on to the University website-www.unimed.edu.ng for more information. Or call **08133666203,08051458525**

Signed

Ag .Registrar