**CURRICULUM VITAE**

**OF**

**OLAOLU MARGARET OLUFUNKE**

**B.Ed. GUIDANCE AND COUNSELLING, B.Sc. Ed. ECONOMICS, DIPLOMA IN PHYSICAL AND HEALTH EDUCATION, M.Ed. EDUCATION ADMINISTRATION AND PLANNING**

**POSTAL ADDRESS: MRS MARGARET OLUFUNKE OLAOLU**

 **ASSISTANT REGISTRAR**

 **ACADEMIC AFFAIRS DIVISION**

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**BIO-DATA**

NAME: OLAOLU MARGARET OLUFUNKE

STATE OF ORIGIN: ONDO

LOCAL GOVERNMENT ORIGIN: ILE OLUJI/OKEIGBO

PLACE OF BIRTH: IDIROKO

DATE OF BIRTH: 2ND SEPTEMBER, 1973

MARITAL STATUS: MARRIED

SEX: FEMALE

NO OF CHILDREN: FIVE

PHONE NO: 07033812336

HOBBIES: READING AND TRAVELLING

**EDUCATIONAL BACKGROUND**

**INSTITUTION ATTENDED WITH DATES DATES**

* National Open University Of Nigeria 2014-2017
* Ambrose Alli University,Ekpoma, Edo State 2004-2007
* Lagos State University, Ojo Lagos State 1999-2002
* Ogun State University, Ago Iwoye 1994-1997
* Ara Community Grammar School, Ile-Ife 1991
* NUD. High School, Abeokuta 1986-1991
* Imo Methodist Pry, School Abeokuta 1978-1983

**CERTIFICATES OBTAINED WITH DATES**

**QUALIFICATIONS DATES**

* M. Ed Education Administration Planning 2014-2017
* B.Sc. Ed. Economics 2004-2007
* B. Ed Guidance and Counselling 1999-2002
* Diploma in physical and health education 1994-1997
* SSCE 1991
* GCE O Level 1990
* Primary school leaving certificate 1980-1986

**WORKING EXPERIENCE POSTION HELD DATES**

University of Medical Sciences, Ondo Administrative officer 2016-till date

Jimmagy k Business Venture Ltd Lagos Personal Manager 2010-2015

Lassalle International College Ondo Teacher/Counsellor 2003-2008

**Schedule of duties as a Counsellor**

* Writing of official Memos
* Writing of Minutes
* Attending to correspondences
* Attending to Students
* Invigilating Department Examinations
* Serving as Secretary in Ad-hoc Committees.
* Other assignment assigned by the Head of Unit.

**ACADEMIC PUBLICATION/DISSERTATIONS**

The effect of Parental Academic Status on Students’ Performance, a case study of Ife South Local Government Area.

Alternative ways of funding Secondary Education in Ondo State in a period of socio-economic and political stress

**WORKSHOP ATTENDANCE WITH DATES**

* Effective teaching and learning 2008
* A Perfect Manager 2010
* A-Z Workshop 2020

**UNPUBLISHED ARTICLE**

1. Curbing the Menace of Examination Malpractice in College of Education, South West Nigeria.
2. School Mapping process, techniques and challenges in Nigeria’s context.

**REFEREES**

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* Mrs Bola Arowosegbe

Principal Assistant Registrar

Human Resources Unit

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