

SAMUEL OLAMIDE ADELOYE

No. 2 S.K. Lawal Avenue, off Ilesa Road, Ile-Ife, Osun State

Phone: +234 803 5288 928, +234 902 0689 118

E-mail: oadeloye@yahoo.com; folabomiadunni@gmail.com; sadeloye@unimed.edu.ng

PROFILE

A highly motivated, result-driven and versatile individual with an extensive professional background in Administration, Human Resources and Law.

I am motivated by internal standards of excellence to consolidate a career in Law, administration and management.

PROFESSIONAL EXPERIENCE

1st July 2020 – TILL DATE

UNIVERSITY OF MEDICAL SCIENCES, ONDO CITY, ONDO STATE

Date of Assumption of Duty: **1st July 2020**

Present Status: **Administrative Officer 1 (Legal)**

Present Salary, Grade Level and Step: **CONTISS 8 Step 1**

1st March 2011 – 30TH June 2020

ORION PARTNERS

(Barristers, Solicitors and Tax Consultants)

STAR TRINITY BUILDINGS, NO 38 ILESA ROAD ILE-IFE, OSUN STATE.

PARTNER

DUTIES:

- Providing clients with legal advice and support on a wide range of legal issues
- Representing clients in both civil and criminal trials
- Preparing legal documents like Wills, Agreements and Contracts.

- Negotiating out of court settlements.
- Appearing before legislative, regulatory bodies and government agencies.
- Preparation of visa appeals.
- Company secretariat; incorporation and post incorporation matters.
- Negotiating real property transactions.
- Advising clients on Taxation
- K2Trademarks and copyrights
- Conducting due diligence and searches on Companies
- Drafting of Lease Agreements and Conveyances for clients
- Drafting Legal opinions for clients

July 2009 – 28th February 2011

OLAJIDE OYEWOLE LLP

(Legal Practitioners and Notaries Public)

Plot 27, Block 77, Admiralty Way, Lekki Phase 1, Lagos

ASSOCIATE

DUTIES:

- Writing legal opinions on various subjects of law
- Drafting of legal briefs in civil and criminal matters
- Drafting and review of commercial, oil and gas agreements.
- Property Management
- Drafting and review of aircraft financing agreements
- Conducting due diligence on oil and gas marginal fields assets about to be taken over by indigenous oil companies and NITEL assets
- Trademarks and Copyrights
- Commercial contracts
- Debt Management and restructuring
- Corporate Finance

February 2009 – July 2009

ADEWALE AFOLABI & Co.

(Legal Practitioners)

20C Ajegunle Street, Osogbo, Osun State

ASSOCIATE

DUTIES:

- Preparation and filing of legal briefs
- Writing of legal letters
- Legal representation in civil and criminal matters.
- Preparation of legal documents

2008 - 2009

MINISTRY OF JUSTICE, IKOT-EKPENE, AKWA IBOM STATE

NATIONAL YOUTH SERVICE CORPS – NYSC (STATE COUNSEL)

DUTIES:

- Prosecution of criminal matters in court
- Representing the state government in both civil and criminal matters
- Writing legal opinions

EDUCATION

2008

Nigerian Law School, Abuja

BL. (Law)

2007

Obafemi Awolowo University, Ile-Ife, Osun State

LL.B Honours (Law)

2000

Oladimeji International School, Ile-Ife, Osun State
Senior Secondary School Certificate (SSCE) (O'levels)

1994

Obafemi Awolowo University Staff School, Ile-Ife, Osun State
First School Leaving Certificate

SKILLS AND COMPETENCIES

- Excellent communication skills – oral, written and interpersonal, developed through effective working relationships with people at all levels
- Personable, articulate and organized with great attention to detail
- Confident self-starter, growth-driven and highly motivated
- Proven ability to work well in teams
- Hard working, result-oriented and able to multi-task effectively
- Conveyancing
- Legal drafting
- Research and analysis
- Employment contracts and Human Resource Management
- Company Secretariat
- Operations management
- Entrepreneurship
- Leadership and General Management

BIODATA

Nationality: Nigerian
State of Origin: Osun State
Gender: Male
Place of Birth: Ile-Ife, Osun State, Nigeria
Date of Birth: 21st October 1984
Marital Status: Married with two children

PROFESSIONAL AFFILIATION

Nigerian Bar Association: Member

Nigerian Institute of Management: Member

LEISURE PURSUITS

Travelling, Reading and Playing squash

REFEREE(S)

Available on request