**JUMOKE ELIZABETH OLOFINLADE**

***L/14,Owatumise Street Ese,Ikare Akoko, Ondo State.***

***Tel: +2347066293752, Email: juhmeebetty15@gmail.com***

# PERSONAL INFORMATION

**Sex:** Female

**Marital Status:** Single

**Date of Birth:** February 21, 1992

**Nationality:** Nigerian

**State of Origin:** Ondo state

**Languages Speaking:** Yoruba and English

**CAREER OBJECTIVES**:

I have resolved to pursue a career in a field that will constantly challenge my abilities and skills, in order to constantly enable my organisation achieve her corporate objectives, I am a forward-thinking individual with refined interpersonal and multitasking skills. Enthusiastic laboratory and research work, eager to contribute to team success through hard work, attention to details and excellent organization skills

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| **SKILLS** |

* School administration
* Experimental learning
* Good communication skills
* Group and individual instructions
* Excellent interpersonal skills
* Proficient in Microsoft office applications
* Qualitative and quantitative data collection and analysis
* Strong persuasive skills

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| Work History |

September 2019 – Educator

May 2022 Shepherd Hill Model College (Biology Department)

* Chose materials and developed lesson plans to enhance skills for individual students.
* Participated in department’s meetings to provide information to colleagues about students’ achievement and improvement.
* Used designated students’ database to document students’ grades.
* Improved students’ analytical stills by introducing biological computerized programmes.
* Evaluated students’ understanding of course materials through examinations, in-depth essay writing and laboratory works.

**August 2020 – West African Examination Council**

**July 2022 Adhoc staff**

* Coordination of examiners during marking exercise.
* Issuing of scripts for marking to the examiners.
* Handling of stationery materials and office documents.
* Oversee the day to day activities of examiners and handling issues pertaining to them accordingly.

**April 2014 – Obafemi Awolowo University Museum**

**October 2014 SIWES Trainee**

* Identification and collection of herbarium specimens.
* Tagging of specimens in the herbarium cabinets.
* Preparation of preservative chemicals.
* Analysis of herbarium specimens in order of their economic preferences.

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| **EDUCATIONAL BACKGROUND**  |

**February 2012 – Obafemi Awolowo University, Ile-Ife, Nigeria**

**April 2018** Bachelor of Science, Botany

* Second Class Honours (Lower Division)

**September 2002 – Mount Carmel Girls Secondary School, Ikare Akoko, Ondo state**

**August 2008 School Certificate (SSCE)**

**September 1994 – Greater Tomorrow Nursery and Primary School, Ikare Akoko, Ondo State**

**August 2002 Primary School Leaving Certificate**

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| VOLUNTEER WORK |

**August 2022- Till date. Faculty of Pharmacy,Department of Pharmacology.**

 **IT Trainee.**

 **Advance Training on Application of Herbal Medicine.**

 **Procedures of Herbarium Techniques.**

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| **LEADERSHIP AND MANAGERIAL ROLES** |

**February 2012 – April 2018** Member of National Association of Botany Students

**2015/2016 academic session** Elected librarian of the association

**2015/2016 academic session** Completed professional development in field work

**2015/2016 academic session** Group head in plant biotechnology section

**February 2018 – October 2019** Vice President Sanitation Community Development Service Group (NYSC)

**February 2018 – October 2019** Editor in chief, Vibrant Youth Publications

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| **HOBBIES** |

 Reading, acquiring new skills and exploring nature.

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| **REFERENCES**  |

NAMES: Pastor S. R. Aworere

POSITION: Director of Budget

CONTACT ADDRESS: Ondo State Ministry of Finance.

PHONE NUMBER: +2348035307218

NAMES: Dr (Mrs) Arogundade.

POSITION: Senior Lecturer

CONTACT ADDRESS: Department of Botany,,Faculty of Science,Obafemi Awolowo University,Ile Ife,Nigeria.

PHONE NUMBER: +2348034442868

NAMES: Mr I.I Ogunlowo

POSITION: Technician

CONTACT ADDRESS: Department of Pharmacology, Faculty of Pharmacy,Obafemi AwolowoUniversity,Ile Ife.

PHONE NUMBER: +2347032650954

Yours Sincerely

