

ALUKO BISOLA MARY

No. 1 Aluko Way, Four Gate Area, Odo-Ona Kekere Ibadan..

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PERSONAL OBJECTIVE

A diligent and forward-minded individual who hungers more for growth and development. An energetic and innovative individual who is adept at managing people, expectations and contributing to the overall productivity of an organization.

CAREER OBJECTIVE:

To obtain a meaningful and challenging position that will enable me to increase my research interest and productivity in the Media and Communication sphere.

PERSONAL INFORMATION

SEX: Female
DATE OF BIRTH: 25th April
PLACE OF BIRTH: Ibadan
STATE OF ORIGIN: Osun State
L.G.A: Ori-Ade L.G.A
NATIONALITY: Nigerian

ACADEMIC QUALIFICATION:

Higher National Diploma Mass Communication	Federal Polytechnic Offa, Kwara	2020
National Diploma Mass Communication	Federal Polytechnic Offa, Kwara	2017
Senior Secondary School Certificate	St. Theresa's College, Oke-Ado Ibadan.	2015
Primary School Leaving Certificate	Sidney Model School, Odo-Ona kekere, Ibadan.	2009
	Amazing Grace Intl. School, Oke Ado, Ibadan.	2002

WORK EXPERIENCE

Ondo State Radiovision Corporation.

Non Liner Editor/Sub Desk Editor

August 2021 – Till Date

- Receive and Sorting of news.
- Transformation of script into cohesive story.
- Logging and Organizing documentaries
- Editing news using the Adobe premiere.
- Distribution of edited and approved files
- Working closely with the Producer to organize images for final production.
- Direction on presentations of news (Radio or Television).

Studio Manager

Lead City FM

2019 – 2020

- Maximizing productivity and efficiency of the studio.
- Coordinating News Presentation.
- Monitoring of Studio operations.
- Ensuring that equipment is in great working order before and after use.
- Liaise with engineers that may be needed for projects.

OAP/Production Assistant

Lead City FM

2017-2018

- Ensures News are gathered and properly sorted.
- Writing and editing News for proper presentation.
- Deliver the News at every scheduled period, accurately and timely.
- Assist the studio manager in coordination for smooth operation.
- Ensures the news presentation is properly planned and well delivered.
- Liaise with production manager and studio manager on proper planning and presentation ideas.

SIWES TRAINING

Assistant Production Manager

Unilorin FM

September-December 2016

- Assist the Production officer in scheduling of programs production daily.
- Assisting the Production officer in setting timelines for goals and target which will benefit the department for team members.
- Ensures participation of production crew in the entire decision making, trainings and activities that concerns the department and the company.
- Proper handling and setting up of equipment used for production.

CERTIFICATIONS

MOGI LEADERSHIP SCHOOL

2021

TAM MASTERY ACADEMY

2022

MEMBERSHIP

JUNIOR CHAMBERS INTERNATIONAL NIGERIA

2015 – Present

MOGI LEADERSHIP HERO

2021 - Present

SKILLS AND EXPERTISE

- Time and Resource management.
- Computer Literacy
- Use of MS Suites (Word, Excel, Power point efficiency), Adobe Premiere.
- Organizational and administrative skills.
- Customer management resolution.
- Problem solving and critical thinking.

HOBBIES

Reading, Travelling, Networking and Cooking.

REFEREES

Available on Request.