



**UNIVERSITY OF MEDICAL SCIENCES ONDO,  
LAJE ROAD, ONDO CITY, ONDO STATE  
OFFICE OF THE REGISTRAR**

**REGISTRATION PROCEDURES FOR NEWLY ADMITTED STUDENTS IN THE 2024/2025 ACADEMIC SESSION**

**IMPORTANT INFORMATION:**

1. For the 2024/25 admission, the University has just been notified by the Federal Ministry of Education through the Joint Admissions and Matriculation Board (JAMB) that **STUDENTS BELOW SIXTEEN (16) YEARS** are now **NOT ELIGIBLE FOR REGISTRATION** into any Nigerian University at the **TIME OF ADMISSION**. It should also be noted that the power to admit students into our institution or issue admission letters belongs solely to JAMB.
2. Eligible Fresh students will be received on arrival at the Odosida Campus on **Sunday, 6<sup>th</sup> October, 2024**.
3. Temporary accommodation, if needed, will be allocated to them after evidence of the payment of the prescribed **ACCEPTANCE FEE** by all eligible students.
4. Screening & Verification of documents/credentials of all newly admitted (UTME, Direct Entry & Inter-University Transfer) students will commence on **Monday, 7<sup>th</sup> October 2024**. After successful screening, **STUDENTS WILL BE ELIGIBLE TO PAY THEIR SCHOOL FEES and the UNIVERSITY EXPECTS THEM TO DO THAT IMMEDIATELY**.
5. Newly admitted UTME & DE Candidates are requested to complete all necessary admission formalities on their **JAMB Portal (CAPS)** before presenting themselves for the Screening/Verification Exercise, i.e.
  - a. Pick the “Ondo State University of Medical Sciences” as the most preferred (1<sup>st</sup>) choice Institution;
  - b. changed to the programme/course the candidate was offered by the Institution on the JAMB Portal (having paid the acceptance fee);
  - c. upload O’ Level Result on JAMB Portal;
  - d. approach any JAMB State Office to print out the **ORIGINAL** Jamb Result Slip
6. Candidates must present all their **ORIGINAL DOCUMENTS** (stated below) to the designated **Schedule Officer**.
7. Documents required for the Verification Exercise are:
  - i. Evidence of Payment of Acceptance Fee
  - ii. Evidence of Online Registration
  - iii. Original JAMB Result Slip (to be printed at any JAMB State Office)
  - iv. O’ Level Result Checker (Scratch Card(s))
  - v. Birth Certificate (Original for sighting)
  - vi. Certificate of Origin (Original for sighting)
  - vii. NIN Slip (for sighting)
  - viii. Passport Photograph (5)
  - ix. Letters of Attestation from 2 reputable individuals

- x. Confirmation of Transcript/Academic Record
8. Additional Documents to be presented by Direct Entry Candidates include:
- i. O' Level Result Certificate (Original for sighting)
  - ii. Original JAMB Registration Slip
  - iii. Degree or A' Level Certificate (Original for sighting)

#### **GUIDELINES FOR RECEIVING FRESH STUDENTS INTO THE UNIMED HOSTELS**

1. Allocation or opportunity to select a room is not allowed until after the individual fresh student has been cleared for registration by the Academic Affairs Division of the Registry
2. Any fresh candidate below the age of sixteen (16) as stipulated by JAMB is not qualified to log in for hostel booking on our website.
3. To receive students into the Hall of Residence for the 2024/2025 academic session, the following guidelines are to be strictly followed:
  - Fresh and returning students are to apply online for hostel accommodation.
  - Students are to make appropriate payments online
  - Porters will direct and guide the students to the rooms and allotted bed spaces.
  - Fresh students are to present the accommodation Portal printout to the Hall Porter.

#### **The list of Items that are allowed into the hostel includes:**

- Gas Cylinder (**Not more than 6KG**)
- Small wastebasket (not laundry basket)
- Rechargeable or solar torchlight/lamp (phone torch is not allowed in the kitchen)
- Plunger
- Toilet brush
- Broom and packer
- Mopping stick
- Non-slip slippers
- Small and medium buckets
- Plates, cutleries, pots, turning stick and washing bowl.
- Long String (spreading of wet laundry on balcony railings is not allowed).

#### **Prohibited items and dressing in the Hostel and on Campus**

- Indecent dresses and hairstyles
- Slippers on campus
- Refrigerator
- Electric cooker
- Soldering iron
- Boiling ring
- Television

- Ammunition /guns
- Masturbating and sexual machines
- Gas Cylinder **above 6KG** etc

**Note:**

- Parents/Guardians are strictly prohibited from entering the rooms. Parents are to stay at the reception in each hostel.

**LIBRARY REGISTRATION INFORMATION FOR FRESH STUDENTS**

1. Library registration has been largely integrated into the online registration that will be completed by all fresh students.
2. After the online registration, fresh students must proceed to the University Library at Odosida Campus to submit a signed copy of the Library registration form that would have been printed online.
3. Further information on the use of the Library will be communicated during students' orientation.

**Dr. Woleola J. Ekundayo**  
**Registrar**